



**Nevada Public Agency Insurance Pool
Public Agency Compensation Trust**

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**Minutes of Joint Meeting and Agenda of
Executive Committees of
Nevada Public Agency Insurance Pool and
Public Agency Compensation Trust
Date: January 5, 2022
9:00 AM VIRTUAL ONLY**

Join Zoom Meeting

<https://us02web.zoom.us/j/81665166035?pwd=M0xveTJ3U0dEeThOU3JWZC85NU5TZz09>

1. Roll:

Meeting was called to order by PACT Chair Paul Johnson at 9:02 am.

Members present Paul Johnson, Geof Stark, Josh Foli, Dan Murphy, Joe Westerlund, Cindy Hixenbaugh, Ann Cyr, Gina Rackley, Mike Giles, Elizabeth Francis, and Josh Foli.

Members Absent: Cash Minor and Dee Carey.

Others present: Wayne Carlson, Alan Kalt, Debbie Connally, Jarrod Hickman, Stephen Romero, Mike Van Houten, and Tyler Ure and Tobi Caperon.

2. Public Comment

Chair Paul Johnson opened public comment and hearing none, closed the comment period.

3. For Possible Action: Approval of minutes of Joint Executive Committees Meeting of October 7, 2021

On motion by Josh Foli, second by Ann Cyr, to approve the minutes, the motion carried.

4. For Possible Action: Approval of Settlement Agreement in Winters vs. NPAIP Mediation

Wayne Carlson reviewed the Report to the Executive Committee on the Settlement Agreement in Winters vs. NPAIP Mediation giving background information on the proposed settlement. The mediation was conducted virtually starting at 9 am and concluded at 3:00 pm. After significant back and forth throughout the day, the parties agreed to a compromise settlement in the amount of \$450,000 to be recommended to the Executive Committee for approval. The proposed settlement agreement was included in the Board packet. Payment is to be made within 15 days following the execution of the settlement agreement.

After a brief discussion, Josh Foli made a motion to authorize the Executive Director to sign the settlement agreement and process the payment as outlined in the agreement. The motion was seconded by Mike Giles. Motion carried.

5. Information Only: Staff Reports

a. Executive Director

Wayne Carlson gave an update on staffing and various projects being completed by Staff. He would let them give greater details to the Board.

b. Chief Financial Officer

Alan Kalt provided the board with a one-page summary of activities and the November 30, 2021 financial statements for POOL, PACT, PRM and PCM. Kalt noted the PACT payroll audits will be conducted by Strategic Premium Resources, (SPR) with the members deadline of February 15th to enter the information into the secured portal. A ZOOM training will take place on January 6th at 9:30 am. The current PACT Payroll Premium Collection Methodology was discussed and members are to provide Alan with feedback if we want to consider modifying the assessment calculation/timeframes. Douglas County School District Open Gate Pilot Project is proceeding well. January 18/19 school rollout is anticipated. The Procedures Manual Project update is going well with NRP and PRI completed. PACT is nearly 50% completed then on to do POOL and the captives. Alan has Financial/Budget training sessions for entity's senior staff and boards for several members in the next two months.

c. Risk Manager

d. Risk Management Specialist

Jarrold Hickman gave the update for Marshall and himself. They have completed the updated Loss Control Excellence Program and several members are completing the assessment. NRP is going through the process as well. Working with SCATS for safety consultation and training for the members. Marshall is in Mineral County working with the County, the Hospital and the School District on their Safety Committees. They will hold a meeting this afternoon. The Risk Management Team has been assisting Douglas County School District on their OpenGate Pilot project and will be on-site for the training and demonstration of the project. The Fit for Retirement Staff Committee has met several times. This program is expanding to address Mental Health issues for Police and Fire as required by recently approved Legislation. Mike Van Houten developed an eLearning class dealing with mental health and stress management for this program.

e. Member Relations Manager

Stephen Romero gave an update on the number of renewal applications received, the state of the insurance marketplace noting that property and liability coverage is likely to increase in the 5-15% range in the open market, looking at alternative carriers for United Educators for their coverage layer, and pricing impacts on Cyber coverage. He also gave an update on the Airport coverage noting that our three-year renewal period with Chubb is expiring on June 30th. He is working with the marketplace and our reinsurance partners (CRL and GEM) to get coverage at favorable rates and terms.

f. eLearning Administrator

Mike VanHouten presented a PowerPoint to highlight the activities over the past Quarter. He highlighted the extensive use of the e-Learning by the members with over 50,000 course completions in 2021. The Vector Solution library of over 275 courses have been brought into Absorb for our School District members. He noted that the master contract with the POOL was nearly 50% of the cost if the Districts would have bought it individually. He updated and refreshed several popular courses to keep them engaging and effective. He created interactive courses for Mental Health, bullying and others for the Members. Mike serves as Absorb Administrator for several members and is willing to assist all members in implementing and using this effective training tool.

6. Public Comment

There were no public comments.

7. For Possible Action: Adjournment

Being no further business, Chair Paul Johnson adjourned the meeting at 9:50 am.